The Kosovo Pension Savings Trust (KPST) is an independent institution, established to administer the mandatory pension savings system in Kosovo, and operates within the framework of Law No. 04/L-101 for pension funds in Kosovo and with further additions to this law. KPST, in accordance with Article 8 of Labor Law No. 03/L-212 announces this:

JOB ANNOUNCEMENT

for contract engagement for specific work and tasks with the following data:

Position title:	INTERNAL AUDITOR OF INFORMATION TECHNOLOGY (IT)
Working hours:	Not more than 120 days per year
Reference number:	KON072024
Duration of appointment:	Contract for work and specific tasks
Address:	Str. "Agim Ramadani" No. 182-184, 10000 Prishtina

Duties and responsibilities:

• Assess whether the IT activity at KPST is conducted in accordance with the policies and procedures of the institution.

• Assess whether the current IT policies and procedures are in accordance with the relevant regulations of the Central Bank of Kosova, and appropriate for the Institution's activity.

• Assess the risks to which KPST information systems and records are exposed.

• Evaluate the continuity and sustainability of IT in case of infrastructural complications or major disasters.

• Assess the division of responsibilities, staff adequacy, expertise and training needs within the IT sector.

• Examine the rights of the users, as well as the existing internal controls that relate to their actions in the main administrative applications of the KPST.

• Plan the IT audit processes, based on the identified risks, and send the Plan (in Albanian and English) to the Board for approval.

• Prepare the work papers for the documentation of the tests performed regarding the IT Audit and send them to the Internal Audit Department.

• Prepare the report (in Albanian and English) on the findings identified and recommendations for improvement according to the standards and best practices and reports to the Internal Audit department and the Audit Committee/Board.

• Perform other tasks that may be assigned to it by the Board of Directors and the Internal Audit Department in relation to IT Audit.

Professional criteria:

Education and certification:	• Be a graduate - at least at the bachelor level. • CISA or CRISC certification issued by ISACA. • Have knowledge of written and spoken English.
Experience:	• At least 2 years of professional experience in IT auditing.

Deadline and application manner:

• The application is opened from: **18 September until 2 October 2024** of 23:59 (CET).

• The application should be done only by e-mail at the following address: recruitment@trusti.org, subject title "IT Audit 2024", and attaching at least the following documents: 1) Biography (CV), 2) Motivation Letter, 3) Evidence covering the requirement for at least two years of IT Auditing, 4) Graduated diploma and 5) Professional certificates (example: CISA).

Attention:

- The limit for receiving documents is 10 MB, in case it is necessary to exceed the limit, then the documents must be submitted through a link (but always in pdf format).
- Only candidates who meet the conditions of the competition will be contacted.
- Documents can be submitted in Albanian or English or Serbian.

KPST is an employer that offers equal opportunities to everyone!